



Republic of the Philippines  
Province of Cavite  
**MUNICIPALITY OF AMADEO**

**APPLICATION FOR MAYORS PERMIT**

Application No.: \_\_\_\_\_

New  Renew  Closure

Business Permit No: \_\_\_\_\_

Date: \_\_\_\_\_

Business Type:  Sole Proprietorship  Partnership  Corporation  Cooperative

Name of Owner if Sole Proprietorship or Representative if Partnership, Corporate or Cooperative: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Contact No: \_\_\_\_\_

Trade Name/Franchise: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Line of Business: \_\_\_\_\_

No. of Employees: \_\_\_\_\_

TIN: \_\_\_\_\_

SSS No: \_\_\_\_\_

CTC No.: \_\_\_\_\_

SEC Registration No: \_\_\_\_\_

DTI No: \_\_\_\_\_

CTC Issued on: \_\_\_\_\_

SEC Date Issued: \_\_\_\_\_

DTI Date Issued: \_\_\_\_\_

CTC Issued at: \_\_\_\_\_

If place of Business is rented: Name of Lessor: \_\_\_\_\_

Monthly Rental \_\_\_\_\_

Lessor's Address: \_\_\_\_\_

In case of emergency: Contact Person: \_\_\_\_\_

Contact No.: \_\_\_\_\_

**PARTICULARS OF ASSESSMENT**

Description	Amount
Business Tax	
Mayor's Permit	
MENRO	
Sanitary Permit	
Inspection Fee	
Franchise Fee	
Medical Fee	
Garbage Fee	
Business Plate/Sticker	
Penalty/Surcharge	
Others	
<b>Total</b>	

Capitalization \_\_\_\_\_ Last Year Gross Sales \_\_\_\_\_ Year \_\_\_\_\_

Mode of Payment  Annual  Semi-Annual  Quarterly Current Dues \_\_\_\_\_

Remarks: \_\_\_\_\_

Assessed by: \_\_\_\_\_

Reviewed & Recommended for Approval: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Over Printed Name

### VERIFICATION OF DOCUMENTS

Description	Office/Agency	Date Issued	Issued by	Verified
Brgy. Bus. Clearance	BARANGAY			
Locational Clearance	MPDC			
Occupancy Permit/Annual Inspection Certificate	ENGINEERING			
MENRO Clearance	MENRO			
Sanitary Permit	SANITATION OFFICE			
Fire Safety Inspt. Cert.	BFP			
Medical Certificate	RHU			
Cert. of Inspt. (Police)	AMPS			
Others:				
DTI/SEC				
SSS Clearance				
Cedula				
Financial Statement				
BIR Form 0605 Receipt				